



Suspension Policy

St John the Apostle School supports and operates according to the Catholic Education document on Suspension

Agreed Practice

Suspension of students may occur, provided the Principal is satisfied that such action is warranted, when a student:

- Behaves in a manner that demonstrates consistent and wilful non-compliance including acts that would be considered sexual harassment.
- Acts violently or threatens violence.
- Threatens the good order.
- Disrupts own learning or that of other children.

Parents are contacted to discuss the student's behaviour and to inform them of the suspension. Suspension may be an in school suspension ie student is removed from class and the playground for the stipulated time. Suspension may be an at home suspension where the child is excluded from attending school for the prescribed time.

If a student is given an 'at home' suspension the Head of Human Resources of CE is notified via the CE Suspension Form (see attached), the Parish Priest is informed and the parents of the student is given a copy of the Suspension Form.

It is the parents/carers responsibility to provide safe supervision for a suspended student. Suspension may have to commence of the day following the decision to suspend if a parent is unable to provide supervision on the day the decision to suspend is made.

At the end of the Suspension Period the student is to be interviewed by the Principal or delegate before the student returns to class. A program of support needs to be outlined to assist the student to re-establish his or her reputation in a positive sense and resume normal activities.

Related Policies / Agreed Practices

Pastoral Care and Student Welfare Policy
Student Discipline Agreed Practice

Review

The St John the Suspension Policy is reviewed at least once each five years in line with current Registration practices. It may also be reviewed more often according to the need and educational trends.

Reviewed by:	Matthew Egan-Richards
Revision date:	7/5/2015
Approved by:	School Executive
Implementation date:	2015



Archdiocese of Canberra and Goulburn
 CATHOLIC EDUCATION OFFICE
 PO Box 3317, MANUKA ACT 2603

ACT Student Suspension Notification Record Sheet

Student's Name			
Date of Birth		Year/Grade	
School			
Details of incident / conduct leading to suspension			
Compliance with: ACT Education Act 2004 or NSW Education Act 1990 (Please check the appropriate box(es))	<p>Do the circumstances indicate that the student</p> <input type="checkbox"/> is persistently and wilfully non-compliant; or <input type="checkbox"/> threatens to be violent or is violent to another student attending the school; a member of staff or anyone else involved in the school's operation; or <input type="checkbox"/> acts in a way that otherwise threatens the good order of the school or the safety or well-being of another student attending the school; a member of staff or anyone else involved in the school's operation; or <input type="checkbox"/> displays behaviour that is disruptive to the student's learning or that of other students?		
	Comment:		
Details of the school's response to the incident / conduct			
Details of the student's response (including parental response)			
Length of suspension	1 day	Other suspensions? Yes Date/s: Length:	
Parish priest informed?	Date:	By:	
Any other relevant information?			

In relation to the suspension of this student I certify that I have acted in accordance with School and CEO Policy and the relevant Education Act.

Principal's Signature:

Date: